

To: Minter, Marsha[Minter.Marsha@epa.gov]; Finley, Jeanine[finley.jeanine@epa.gov]; 'Freeman, Denise'[Denise.Freeman@hq.doe.gov]
Cc: Ruhl, Suzi[Ruhl.Suzi@epa.gov]; 'Helen.Serassio@dot.gov'[Helen.Serassio@dot.gov]; hzarin@blm.gov[hzarin@blm.gov]; 'Kelly, Cheryl'[cheryl_kelly@ios.doi.gov]; Drummond, Michael R. EOP/CEQ[michael_r_drummond@ceq.eop.gov]; Ferguson, Cynthia (ENRD)[Cynthia.Ferguson@usdoj.gov]
From: Huber, Cynthia (ENRD)
Sent: Mon 1/23/2017 7:43:01 PM
Subject: RE: Dec 8th Committee Chair Meeting Notes and Next Steps

Marsha and Jeanine

Is there now a final consolidated document that you can share with the NEPA Committee? It would be helpful to have it before our next committee meeting on Jan 30.

Thanks, Cindy

From: Huber, Cynthia (ENRD)
Sent: Tuesday, January 17, 2017 3:22 PM
To: 'Minter, Marsha' <Minter.Marsha@epa.gov>; 'finley.jeanine@epa.gov' <finley.jeanine@epa.gov>; 'Freeman, Denise' <Denise.Freeman@hq.doe.gov>
Cc: 'Ruhl, Suzi' <Ruhl.Suzi@epa.gov>; 'Helen.Serassio@dot.gov' <Helen.Serassio@dot.gov>; 'hzarin@blm.gov' <hzarin@blm.gov>; 'Kelly, Cheryl' <cheryl_kelly@ios.doi.gov>; 'Drummond, Michael R. EOP/CEQ' <michael_r_drummond@ceq.eop.gov>
Subject: RE: Dec 8th Committee Chair Meeting Notes and Next Steps

Resending with attachment.

From: Huber, Cynthia (ENRD)
Sent: Tuesday, January 17, 2017 3:00 PM
To: 'Minter, Marsha' <Minter.Marsha@epa.gov>; 'finley.jeanine@epa.gov' <finley.jeanine@epa.gov>; 'Freeman, Denise' <Denise.Freeman@hq.doe.gov>
Cc: 'Ruhl, Suzi' <Ruhl.Suzi@epa.gov>; 'Helen.Serassio@dot.gov' <Helen.Serassio@dot.gov>; 'hzarin@blm.gov' <hzarin@blm.gov>; 'Kelly, Cheryl' <cheryl_kelly@ios.doi.gov>; 'Drummond, Michael R. EOP/CEQ' <michael_r_drummond@ceq.eop.gov>
Subject: RE: Dec 8th Committee Chair Meeting Notes and Next Steps

Attached is a markup of the FY17 EJ IWG Priorities document that reflects the expected deliverables for the NEPA Committee.

Cynthia S. Huber

Senior Counsel

Natural Resources Section

Environment and Natural Resources Div.

U.S. Dept. of Justice

(202) 514-5273

From: Huber, Cynthia (ENRD)

Sent: Friday, January 13, 2017 12:40 PM

To: 'Minter, Marsha' <Minter.Marsha@epa.gov>; 'finley.jeanine@epa.gov' <finley.jeanine@epa.gov>; 'Freeman, Denise' <Denise.Freeman@hq.doe.gov>; 'Ruhl, Suzi' <Ruhl.Suzi@epa.gov>

Subject: RE: Dec 8th Committee Chair Meeting Notes and Next Steps

Thanks for the reminder. The NEPA committee will send comments/additions for the FY17 priorities on Tuesday, Jan 17.

Cindy

Cynthia S. Huber

Senior Counsel

Natural Resources Section

Environment and Natural Resources Div.

U.S. Dept. of Justice

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From: Minter, Marsha [<mailto:Minter.Marsha@epa.gov>]

Sent: Thursday, January 05, 2017 4:59 PM

To: Finley, Jeanine <finley.jeanine@epa.gov>; Buzzelle, Stanley <Buzzelle.Stanley@epa.gov>; Ferguson, Cynthia (ENRD) <CFerguso@ENRD.USDOJ.GOV>; Neal, Daria (CRT) <Daria.Neal@crt.usdoj.gov>; de Kervor, Dylan (CRT) <Dylan.Dekervor@crt.usdoj.gov>; Allery, Gina L. (OTJ) <gallery@jmd.usdoj.gov>; James Potter <james.m.potter@hud.gov>; 'Joanna Stancil' <joannastancil@fs.fed.us>; Joseph A. Baietti <Joseph.A.Baietti@hud.gov>; 'Nick Douglas' <nedouglas@fs.fed.us>; rosanne.goodwill@dot.gov; Ruhl, Suzi <Ruhl.Suzi@epa.gov>; Trent, Chris B <Chris.B.Trent@hud.gov>; 'Walters, Carmel I -FS' <carmeliwalters@fs.fed.us>; Zartarian, Valerie <Zartarian.Valerie@epa.gov>; Menanno, MaryAnn <menanno.maryann@epa.gov>; Freeman, DeniseC <freeman.denisec@epa.gov>

Cc: Denise.Freeman@hq.doe.gov; Denise Freeman Ex. 6 - Personal Privacy; Huber, Cynthia (ENRD) <CHuber@ENRD.USDOJ.GOV>

Subject: RE: Dec 8th Committee Chair Meeting Notes and Next Steps

Happy New Year and Friendly Reminder ☺

Next Steps:

- If you would like an outstanding individual agency EJ accomplishment to be included in the FY 16 Accomplishments Report please send with a short description to Marsha by January 13th
 - Comments and Additional Content on FY 16 Accomplishments Draft and FY 17 Priorities- due to Jeanine January 13th
 - Comments on Max.gov user/admin guide due by the end of December to Grant Hughes
- January 13th: Send name of Max.Gov Administrator to Jeanine. (Thanks to committees that have already submitted a contact name.)

Marsha

From: Finley, Jeanine

Sent: Wednesday, December 14, 2016 3:03 PM

To: Minter, Marsha <Minter.Marsha@epa.gov>; Buzzelle, Stanley <Buzzelle.Stanley@epa.gov>; cynthia.ferguson@usdoj.gov; Daria Neal <daria.neal@usdoj.gov>; Dylan DeKervor <Dylan.Dekervor@usdoj.gov>; Gina Allery <Gina.allery@usdoj.gov>; James Potter <james.m.potter@hud.gov>; 'Joanna Stancil' <joannastancil@fs.fed.us>; Joseph.A.Baietti@hud.gov; 'Nick Douglas' <nedouglas@fs.fed.us>; rosanne.goodwill@dot.gov; Ruhl, Suzi <Ruhl.Suzi@epa.gov>; Sunaree Marshall <Sunaree.K.Marshall@hud.gov>; Trent, Chris B <Chris.B.Trent@hud.gov>; 'Walters, Carmel I - FS' <carmeliwalters@fs.fed.us>; Zartarian, Valerie <Zartarian.Valerie@epa.gov>; Menanno, MaryAnn <menanno.maryann@epa.gov>; Freeman, DeniseC <freeman.denisec@epa.gov>
Cc: Denise.Freeman@hq.doe.gov; Denise Freeman <Ex. 6 - Personal Privacy>
Cynthia.Huber@usdoj.gov

Subject: RE: Dec 8th Committee Chair Meeting Notes and Next Steps

Hello all,

An additional item from our meeting on Dec 8th.

Please determine a member of your committee that can serve as an admin for your committee page on the EJ IWG Max.gov site. Once you have identified that person Marsha and I can work to link them with Grant in order to go over some of the particular responsibilities of managing

your committee page.

Thank you!

From: Finley, Jeanine

Sent: Friday, December 09, 2016 3:34 PM

To: Minter, Marsha <Minter.Marsha@epa.gov>; Buzzelle, Stanley <Buzzelle.Stanley@epa.gov>; cynthia.ferguson@usdoj.gov; Daria Neal <daria.neal@usdoj.gov>; Dylan DeKervor <Dylan.Dekervor@usdoj.gov>; Gina Allery <Gina.allery@usdoj.gov>; James Potter <james.m.potter@hud.gov>; Joanna Stancil <joannastancil@fs.fed.us>; Joseph.A.Baietti@hud.gov; Nick Douglas <nedouglas@fs.fed.us>; rosanne.goodwill@dot.gov; Ruhl, Suzi <Ruhl.Suzi@epa.gov>; Sunaree Marshall <Sunaree.K.Marshall@hud.gov>; Trent, Chris B <Chris.B.Trent@hud.gov>; Walters, Carmel I - FS <carmeliwalters@fs.fed.us>; Zartarian, Valerie <Zartarian.Valerie@epa.gov>; Menanno, MaryAnn <menanno.maryann@epa.gov>; Freeman, DeniseC <freeman.denisec@epa.gov>
Cc: Denise.Freeman@hq.doe.gov; Denise Freeman Ex. 6 - Personal Privacy
Cynthia.Huber@usdoj.gov

Subject: Dec 8th Committee Chair Meeting Notes and Next Steps

Notes: Committee Chair Meeting

Dec 8th 3-4pm

Timeline

1) — Nov 18th: ~~Deadline to email your FY 16 Accomplishments and FY 17 Priorities to Jeanine grouped by the Framework Goals (Two attachments) and any comments/edits on Committee Chairman Role, Community Spotlights and Committee Roster~~

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2) — Dec. 1 or 2: ~~Committee Chairs Receive Draft FY 16 Framework Accomplishments Report and Draft FY 17 Priorities~~

3) — ~~Dec 8th or 9th: Discuss **first draft** of FY 16 Framework Accomplishments Report /FY 17 Priorities (Will send doodle poll for which date works best)~~

4) January 13th: Comments/Edits on Draft FY 16 Accomplishments Report and FY 17 Priorities

5) Mid-February: Post FY 16 Framework Accomplishments Report

6) March 8th-10th: Face to Face Committee Chair Meeting during the National EJ Conference (March 8-10: Exact date/time TBD)

7) July 25th or 27th: Meeting to discuss FY 2017 activities and gearing up to prepare for end of year reporting and FY 18 Priorities

Accomplishments Report Draft:

- The Strategy and Implementation Committee is responsible for drafting the FY 16 Report
- The EJ IWG accomplishments will not be organized by committee but instead by the four goals, because this is a public facing document.
- The report is in draft form, we are seeking the committees to provide additional language on their accomplishments that can be included in the report, remember the report is a public facing document so language should describe the activity in a way that is relatable and easy to understand.
- This report will also highlight individual agency achievements, the Strategy Committee will collect agency achievements from those that want them to be included in the report as highlights, not required of all agencies. Will try to organize the achievements into categories of ‘accessible, aware and accountable’.

Presentation on the EJ IWGs Max.gov collaborative workspace from Grant Hughes-Baldwin.

- Please provide any comments or ideas on how to improve the site to Grant: hughes-baldwin.grant@epa.gov
- User guide and Admin guide are attached for comment: please **provide your comments to Grant by the end of December**

Next Steps:

- If you would like an outstanding individual agency EJ accomplishment to be included in the FY 16 Accomplishments Report please send with a short description to Marsha
- Comments and Additional Content on FY 16 Accomplishments Draft and FY 17 Priorities- due January 13th
- Comments on Max.gov user/admin guide due by the end of December

Jeanine Finley | Program Analyst

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